

NATIONAL LAW UNIVERSITY ODISHA
Kathajodi Campus, CDA-13, Cuttack – 753015, Odisha
Website: www.nluo.ac.in

RECRUITMENT OF CORPORATE RELATIONS OFFICER (CONTRACTUAL)

National Law University Odisha, a premier institution of legal education, invites applications from dynamic, well-networked professionals for the post of **Corporate Relations Officer**. The role focuses on strengthening the University's external engagement with the government, judiciary, regulatory bodies, statutory bodies, law firms, corporate houses, chambers, public-sector organisations, and professional bodies.

Key Responsibilities

- Serve as the University's primary point of contact with external organisations, ensuring timely and professional communication.
- Develop and maintain active relationships with the government, judiciary, regulatory bodies, statutory bodies, law firms, corporates, PSUs, chambers and other stakeholders in legal education
- Facilitate internship and professional-experience opportunities for students through external partners.
- Organise workshops, mock interviews, CV clinics, and industry-interface sessions to strengthen student readiness.
- Liaise with alumni and professional networks to widen the University's institutional partnerships.

Qualifications & Experience

- Master's degree in Law, Management, HR, or an allied discipline from a recognised university.
- 3–5 years' experience in corporate relations, HR, business development, or institutional outreach; educational or professional-services background preferred.
- Strong networking, communication, and relationship-management skills.
- Proficiency in MS Office and data / record management.

How to Apply

Interested candidates may email their CV (not more than 3 pages), a covering letter and the filled in application form to jobs@nluo.ac.in, quoting the advertisement number. Only shortlisted candidates will be contacted.

Note: The University reserves the right to modify the eligibility criteria or the number of posts. Remuneration will be commensurate with qualifications and experience.