Shortlisted candidates for various posts are required to kindly note the following;

- 1. On the designated date of your interview, please report at National Law University Odisha by 9.00 am.
- 2. Kindly bring the originals of your qualifications, experience certificates and other documents for verification
- 3. For experience certificates, kindly produce documents clearly stating your designation and salary.
- 4. Candidates shortlisted for the post of Doctor are required to produce;
 - a. Conversion certificate where applicable
 - b. OCMR Certificate which is currently valid
- 5. Those who did not apply through the proper channel and had submitted an advance copy of the application are required to submit the Employer Endorsement at the time of the interview