

NATIONAL LAW UNIVERSITY ODISHA

INSTRUCTIONS TO CANDIDATES FOR ADMISSION TO THE 5-YEAR B.A., LL.B. (Hons.)/ B.B. A., LL.B. (Hons.)PROGRAMME & LL.M PROGRAMME 2022 – 2023

Welcome to National Law University Odisha.

Candidates who have been allotted NLUO, Cuttack by the Consortium of NLUs on the basis of CLAT-2022 merit are required to complete the following formalities:

1. Candidates should login to their CLAT account and choose the option of their choice, i.e., 'Accept' / 'Upgrade' / 'Exit'.
2. Candidates who opt for 'Accept' / 'Upgrade' should remit the fee as given at Sl. No. 7 below through online transfer (only) to the bank account as per the details in '[Admissions - 2022](#)' page..
3. Candidates should fill in the online form and upload the documents through CLAT Portal using their login id in their CLAT account.
4. Based on the information provided and on verification of the documents submitted, NLUO reserves all rights to **Accept / Not Accept** any form.
5. All the above processes should be completed within the scheduled time line provided in the Admission Counselling Guidelines on the Consortium website. No extension of time will be given to the candidates by NLUO beyond the dates indicated by the Consortium.
6. **Candidates who fail to pay the fee to NLUO and submit the documents (in CLAT portal) within the timeline as given in the Schedule will not be considered for admission at NLUO and they will also not be considered for allotment in subsequent lists issued by the CLAT Consortium.**

**7. FEE TO BE PAID TO NLUO FOR CONFIRMATION OF THE ADMISSION:
B.A. / BB.A. LL.B.:**

Pattern↓ Programmes→	UG		PG	
	General	SC/ST/PWD	General	SC/ST/PWD
Security Deposit	10,000.00	10,000.00	10,000.00	10,000.00
Per Annum	2,01,000.00	2,01,000.00	1,41,000.00	1,41,000.00
To be deposited at NLUO for 1st Semester = Security Deposit + ½ of the Tuition Fees + All other Annual Fees	10,000.00 + 60,000.00 + 81,000.00 = 1,51,000.00	10,000.00 + 60,000.00 + 81,000.00 = 1,51,000.00	10,000.00 +35,000.00 +71,000.00 =1,16,000.00	10,000.00 +35,000.00 +71,000.00 =1,16,000.00
Deposited at CLAT Consortium	30,000.00	20,000.00	30,000.00	20,000.00
Balance amount to be deposited at NLUO for 1st Semester	1,21,000.00	1,31,000.00	86,000.00	96,000.00
To be deposited at NLUO for 2nd Semester	60,000.00	60,000.00	35,000.00	35,000.00

Note:

- Fees for the 1st Semester must be deposited as per the schedule defined by CLAT-2022 Consortium.
- Fees for the 2nd Semester must be deposited before January, 2023.
- Students have to make an online payment to NLUO using HDFC Bank / State Bank payment gateway available in '[Admissions - 2022](#)' page.

8. In case of candidates who opt for ‘**Upgrade**’, the total fee paid by them at NLUO will be transferred to the NLU where they finally get admitted.
9. Candidates should submit the scanned copy of their documents on the basis of which the provisional admission will be offered. In case any discrepancy is found on a later date and / or on physical verification of original documents, the provisional admission offered will stand automatically cancelled and the total fee paid by them will be forfeited. The University may even file a criminal complaint against the candidates in case of submission of fake documents.
10. Programme Option Form to be filled online: [Click Here](#) to fill the form.
 - i. UG – (Mention B.A.LL.B. (Hons.) / B. B.A.LL.B. (Hons.) as per choice)
 - ii. PG – (Mention Corporate Law & Commercial Law / Constitutional Law & Administrative Law As per Choice)
11. The Class Schedule and other information for the First Semester will be communicated in due course.

DOCUMENTS TO BE UPLOADED ON CLAT-2022 PORTAL:

1. 10th Class Mark Sheet
2. 10th Class Pass Certificate
3. Mark Sheet of Qualifying Examination (10 + 2)/Higher Secondary or equivalent
4. Pass certificate of Examination (10 + 2)/Higher Secondary or equivalent
5. Mark Sheet of Integrated LL.B./LL.B./B.L. (for PG Candidates only)
6. Pass Certificate of Integrated LL.B./LL.B./B.L. (for PG Candidates only)
7. Transfer Certificate / Migration Certificate from the institution last attended
8. Character Certificate / Conduct Certificate from the institution last attended
9. Copy of Caste Certificate in case of SC or ST/ST(Plains) / ST (Hills) candidates
10. Copy of Disability Certificate, in case of PWD/SAP candidates
11. Copy of CLAT 2022 Admit Card
12. Proof of payment to CLAT Office to reserve the seat
13. Proof of payment of fee to NLUO to reserve the seat.
14. Copy of Identity Proof (Self-attested) (Aadhaar Card/ Driving License/ PAN Card/ Voter's Identity Card/ Passport/ College Identity Card) any one of them.
15. Residence /Domicile Certificate for the candidates claiming domicile reservation of Odisha.
16. Undertaking for those who have not submitted the requisite documents. [Click Here](#) to download the undertaking form. (NOTE: All the requisite documents need to be submitted by 31st August 2022).