**NATIONAL LAW UNIVERSITY ODISHA, CUTTACK**



**APPLICATION FORM FOR FACULTY**

**POSITION APPLIED FOR: …………………………………………**

|  |
| --- |
|  |

1. **Name of applicant** (in capital letters):
2. **Contact Information:**

**Postal Address: ……………………………………**

**………………………………………**

**………………………………………**

**Email: ………………………………………**

**Contact No: ………………………………………**

|  |  |  |
| --- | --- | --- |
| Permanent | Temporary | Ad-hoc |

1. **Details of present employment : (Please tick √)**
2. **Present position:**

Designation w.e.f.

Scale of Pay/Academic Level Basic Pay / Cell

## Qualification (To give details of all examinations passed from 10th level onwards)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name of Examination/ Degree/**  **Diploma** | **Year of**  **course completion** | **% of**  **marks** | **Division/**  **Class/ Rank** | **Board/ University** |
| 10th Std. |  |  |  |  |
| 10+2 Std. |  |  |  |  |
| Bachelor’s Degree (Please specify) |  |  |  |  |
| Master’s Degree (Please Specify) |  |  |  |  |
| M. Phil (Please specify) |  |  |  |  |
| Ph.D. (Please specify) |  |  |  |  |
| Other 1 (Please specify) |  |  |  |  |
| Other 2 (Please specify) |  |  |  |  |

**6. If qualified in the UGC/CSIR-NET or other UGC accredited similar test (*enclose copy of the certificate*)**

Subject: Year of qualifying:

1. **Details of Refresher / Orientation / Training Programme attended:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Programme attended** | **Duration of the Programme** | | **Organizer** |
| **From** | **To** |
|  |  |  |  |
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1. **Records of previous employment (copy of such credentials should be enclosed):**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Name of Institution** | **Status of the Institution (whether Govt./ Semi Govt./Central Autonomous/ Private/ Industry)** | **Nature of Experience**  **(whether faculty member/or having research/ industrial experience as mentioned in the eligibility criteria of concerned cadres in the UGC 2018 Guidelines)** | **Period** | | **Required minimum qualification for the post**  **( in fulfillment of criteria provided in**  **UGC 2018 Guidelines and Supreme Court Orders notified from time to time)** | **Highest degree obtained at the time of appointment** | **Remarks** |
| **From** | **To** |
| **(1)** | **(2)** | **(3)** | **(4)** | | **(5)** | **6)** | **(7)** |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
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1. **Total length of service on the date of submission of this application (Please mention the date):**

*\*Only the relevant level, as mentioned in the eligibility criteria of the post applied for, may be filled up.*

* 1. Assistant Professor (Stage -1 / Academic Level-10) / Equivalent Grade: …… year(s) ……. month(s) ….…. days
  2. Assistant Professor (Stage -2 / Academic Level-11) / Equivalent Grade: …… year(s) ……. month(s) ……... days
  3. Assistant Professor (Stage -3 / Academic Level-12) / Equivalent Grade: …… year(s) ……. month(s) ……... days
  4. Associate Professor (Stage-4 / Academic Level-13A) / Equivalent Grade: …… year(s) ……. month(s) ……. days
  5. Professor (Stage – 5 / Academic Level-14): …… year(s) ……. month(s) ……. days

1. **Research experience:**
   1. **M. Phil.\* (copy of the certificate should be enclosed)**:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Period of M. Phil.** | | **Name of Institute/ University** | **Research Topic (Dissertation)** | **Date of Notification of result conferring**  **the degree** |
| **From** | **To** |
| **(1)** | | **(2)** | **(3)** | **(4)** |
|  |  |  |  |  |

* 1. **Doctoral work\* (copy of the certificate should be enclosed):**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Period of Ph.D.** | | **Name of Institute/ University** | **Research Topic (Dissertation)** | **Date of submission of Ph.D.**  **thesis** | **Date of notification of result/ conferring**  **the Ph.D. degree** |
| **From** | **To** |
| **(1)** | | **(2)** | **(3)** | **(4)** | **(5)** |
|  |  |  |  |  |  |

*\* Period spent for research degree will not be considered as the period of experience except part-time Ph.D. period concurrently with regular service with due permission.*

## Post-Doctoral work (copy of the certificate should be enclosed):

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name of the Institute/ University** | **Area of work with specific topic** | **Duration** | **Sponsored by** | **Remarks, if any** |
|  |  |  |  |  |

**Methodology for calculating Academic/Research Score (as per Appendix-II of UGC Regulation 2018)**

(Assessment will be based on evidence produced by the teacher such as: copy of publications, project

sanction letter, utilization and completion certificates issued by the University and acknowledgements for patent filing and approval letters, students’ PhD award letter/certificate, etc.)

**1. Research Papers in Peer-Reviewed or UGC listed Journals**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Encl. Sl No(s).** | Provide details as below | | | | Faculty of Sciences / Engineering / Agriculture / Medical / Veterinary Sciences:  08 per paper | | | | | |
| Faculty of Languages / Humanities / Arts / Social Sciences / Library / Education /  Physical Education / Commerce / Management & other related disciplines: 10 per paper | | | | | |
| Journal Sl. No. in Deptt’s list | Publ. Date | Vol. No. | Issue No. | | ISBN/ ISSN No. | First/Corr/Co/ Sole author (Fr/Cr/Co/So) | Impact Factor,  or whether Indexed  (Y/N) | Score claimed | Score Verified |
|  |  | | | | | | | | | |
|  |  |  |  | |  |  |  |  |  |
| Total | | | | | | | | |  |  |

**2a) Publications (other than Research papers)**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Encl. Sl No(s).** | **Books authored which are published by:** International publishers: 12 each, National Publishers: 10 each, Chapter in Edited  Book: 05 each, Editor of Book by International Publisher: 10 each, Editor of Book by National Publisher: 08 each | | | | | | |
| Publisher | Subject | Date | ISBN /ISSN  Number | Webpage  in which listed | Score claimed | Score Verified |
|  |  | | | | | | |
|  |  |  |  |  |  |  |
| Total | | | | | |  |  |

#### **2b) Publications (Translation works in Indian and Foreign Languages by qualified faculties)**

|  |  |  |  |
| --- | --- | --- | --- |
| Chapter or Research paper: 03 each Book: 08 each | | | |
| **Encl.**  **Sl No(s).** | Mention details of the publications | Score claimed | Score Verified |
|  |  |  |  |
| Total | |  |  |

**3. Creation of ICT mediated Teaching Learning Pedagogy and content and development of new and innovative course and curricula**

|  |  |  |  |
| --- | --- | --- | --- |
| 1. Development of Innovative pedagogy: 05 each creation 2. Design of new curricula and courses: 02 each curricula / course | | | |
| **Encl. Sl No(s).** | Mention details of contribution as applicable | Score  claimed | Score Verified |
|  |  |  |  |
| Total | |  |  |

**3c)** Contribution in **MOOCs**

|  |  |  |  |
| --- | --- | --- | --- |
| 1. Development of complete MOOCs in 4 quadrants (4 credit course) : 20 each (*In case of MOOCs of lesser credits 05 marks/credit*) 2. MOOCs (developed in 4 quadrant) per module/lecture: 05 each 3. Content writer/subject matter expert for each module of MOOCs: 02 each (*at least one quadrant*) 4. Course Coordinator for MOOCs (4 credit course): 08 each (*In case of MOOCs of lesser credits 02 marks/credit*) | | | |
| **Encl.**  **Sl No(s).** | Mention details of contribution as applicable | Score claimed | Score Verified |
|  |  |  |  |
|  | Total |  |  |

#### **3d) E-Content**

|  |  |  |  |
| --- | --- | --- | --- |
| 1. Development of e-Content in 4 quadrants for a complete course/e-book: 12 each 2. e-Content (developed in 4 quadrants) per module: 05 each 3. Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant): 02 each 4. Editor of e-content for complete course/ paper /e-book: 10 each | | | |
| **Encl. Sl No(s).** | Mention details of contribution as applicable | Score  claimed | Score Verified |
|  |  |  |  |
| Total | |  |  |

**4a) Research Guidance**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Encl. Sl No(s).** | Name of Student | Ph.D. Degree awarded: 10 per Degree Thesis submitted: 05 per Thesis  M.Phil./P.G. dissertation: 02 per degree awarded | | | | |
| Department  (mention Institution, if not in NLUO) | Year | | Score claimed | Score Verified |
| Thesis  Submitted | Degree  Awarded |
|  |  |  |  |  |  |  |
| Total | | | | |  |  |

**4b) Research Projects Completed**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Encl. Sl No(s).** | More than 10 lakhs: 10 each  Less than 10 lakhs: 05 each | | | | | |
| Funding Agency | PI / Co-PI | Amount | Period | Score  claimed | Score Verified |
|  |  |  |  |  |  |  |
| Total | | | | |  |  |

**4c) Research Projects Ongoing**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Encl. Sl No(s).** | More than 10 lakhs: 05 each  Less than 10 lakhs: 02 each | | | | | |
| Funding Agency | PI / Co-PI | Amount | Period | Score  claimed | Score Verified |
|  |  |  |  |  |  |  |
| Total | | | | |  |  |

**4d) Consultancy**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Encl. Sl No(s).** | Consultancy: 03 each consultancy | | | | | |
| Sponsor (Res) / Client (Consultancy) | PI / Co-PI | Amount | Period | Score claimed | Score Verified |
|  |  |  |  |  |  |  |
| Total | | | | |  |  |

**5a) Patents**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Encl. Sl No(s).** | International: 10 each  National: 07 each | | | | | | |
| Sponsor | PI/ Co-PI | Whether Patent / Technology transfer  / Product / Process | Date | National / International level | Score claimed | Score Verified |
|  |  |  |  |  |  |  |  |
| Total | | | | | |  |  |

**5b) \*Policy Document (Submitted to an International body / organization like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government)**

|  |  |  |  |
| --- | --- | --- | --- |
| International: 10 each  National: 07 each  State: 04 each | | | |
| **Encl. Sl**  **No(s).** | Mention details of Policy Documents | Score claimed | Score Verified |
|  |  |  |  |
| Total | |  |  |

**5c) Awards/Fellowship**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Encl. Sl No(s).** | International: 07 each  National: 05 each | | | | | |
| Name of Fellowship / Award | Name of Academic Body | Level  (Int’l /Nat’l /Univ.) | Year /  Period | Score claimed | Score Verified |
|  |  |  |  |  |  |  |
| Total | | | | |  |  |

1. **Invited lectures / Resource Person / paper presentation in Seminars/ Conferences/full paper in Conference Proceedings**

**(Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Encl. Sl No(s).** | International (Abroad): 07 each International (within country): 05 each National: 03 each  State/University: 02 each | | | | | |
| Role (Inv. Lect /paper) | Programme and Institution | Level  (Int’l /Nat’l / Univ.) | Date(s) | Score claimed | Score Verified |
|  |  |  |  |  |  |  |
| Total | | | | |  |  |

**The Research score for research papers would be augmented as follows:**

Peer-Reviewed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuters list):

|  |  |  |  |
| --- | --- | --- | --- |
| i) | Paper in refereed journals without impact factor | - | 5 Points |
| ii) | Paper with impact factor less than 1 | - | 10 Points |
| iii) | Paper with impact factor between 1 and 2 | - | 15 Points |
| iv) | Paper with impact factor between 2 and 5 | - | 20 Points |
| v) | Paper with impact factor between 5 and 10 | - | 25 Points |
| vi) | Paper with impact factor >10 | - | 30 Points |

(a)Two authors: 70% of total value of publication for each author.

(b)More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors.

**Joint Projects:** Principal Investigator and Co-investigator would get 50% each.

#### Note:

* Paper presented if part of edited book or proceeding then it can be **claimed only once**.
* For **joint supervision** of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both **shall get 7 marks** each.
* For the purpose of calculating **research score** of the teacher, the combined research score from the categories of 5(b),
* \*Policy Document and 6. Invited lectures/Resource Person/Paper presentation shall have **an upper capping of 30%** of the total research score of the teacher concerned.
* The research score shall be from the minimum of **three categories** out of six categories.

**Declaration**

I, son/daughter of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_hereby declare that all the statements and entries made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligibility being detected before or after the Selection Committee and Executive Council meetings, my candidature / appointment may be cancelled by the University.

Signature of the applicant

\_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_

\*Name as signed (in BLOCK LETTER)

\*Application not signed by the candidate

Liable to the rejected

## Endorsement by the EMPLOYER

(The endorsement below is to be signed and forwarded by the Head of the Department / Employer of the organization / institution in the case of the in-service candidate whether in permanent / contact or temporary capacity)

## Forwarded to the National Law University, Odisha, Kathjodi Campus, Sector - 13, CDA, Cuttack – 753015, Ph.:0671-2338018

The applicant Dr./Mr./Mrs/Ms. , who has submitted this application for the post of in National Law University, Odisha has been working in this organization namely \_\_\_\_\_\_\_\_\_\_ in the post of

in a temporary / contract / permanent capacity with effect from \_\_\_\_\_\_\_\_\_\_\_\_\_\_ in the Scale of Pay for Rs. \_\_\_\_\_\_\_\_\_\_\_\_\_\_. He/She is drawing a basic pay of Rs. . His / Her next increment is due on .

Further, it is certified that no disciplinary / vigilance case has ever been held or contemplated or is pending against the said applicant. There is no objection for his/her application being considered by the National Law University, Odisha.

## (Signature of the forwarding officer)

## Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Designation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Seal Place : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**