



National Law University Odisha

(established by Odisha Act IV of 2008)

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QUOTATION CALL NOTICE

No. NLUO/ACAD/ 22769 /2026

Dt..21.1.04/2026

The Registrar, National Law University Odisha, Cuttack invites sealed item rate quotations for the following work.

Name of the Work: "Enquiry of quotation for supply of Miscellaneous at NLUO, Cuttack."

Paper Cost	₹.500.00
EMD	₹.5,000.00
Last date & time of receipt of Quotation	.05.../..05.../2026 at 14.30 PM
Date & time of opening of Quotation	.05.../..05.../2026 at 15.00 PM

Quotation documents containing Eligibility Criteria, Terms and Condition can be obtained from the Office of The Registrar, National Law University Odisha, Cuttack on all working days from 10.00 AM to 05.00 PM by the payment of Paper Cost (Non-refundable) in the shape of Demand Draft from any scheduled Bank in favour of *REGISTRAR, National Law University Odisha* payable at *Cuttack* or can be downloaded from Institute website www.nluo.ac.in up to schedule date and time.

Intending eligible bidders must enclose PRE QUALIFICATION documents i.e. self-attested true copies of original documents, (i) GST Registration,(ii) PAN,(iii) Registration certificate,(iv) similar experience of work along- with paper cost(for documents downloaded from website) & EMD from any scheduled Bank in favour of REGISTRAR, NLUO payable at Cuttack in a sealed ENVELOPE and must be super-scribed with Name of the Work: "**Enquiry of quotation for supply of Miscellaneous at NLUO, Cuttack.**" and to be addressed to "The Registrar, National Law University Odisha, Kathajodi Campus, SEC - 13, CDA, Cuttack – 753015". The Sealed quotation should be dropped at bid box kept at *Reception area of Administrative Block* or can be sent through Speed Post/Registered Post only on or before scheduled date & time. The quotation received beyond scheduled date & time because of any reason will not be acceptable at any circumstances. NLUO will not be responsible for any delay. Correction/overwriting must be avoided.

In the absence of Pre-Qualification documents duly stamped & signed by the bidder /paper cost/EMD/copy of quotation call notice duly stamped & signed by the bidder in each & every page/contact no. & address of bidder on the envelope/incomplete price bid will be rejected.

The institute reserves the right to reject any/all prospective application at any time without assigning any reason thereof.

THE QUOTATIONS SHOULD SATISFY THE FOLLOWING TERMS AND CONDITIONS:

1. The rate quoted should be valid till three month. If the rate is valid for any specific period the same may be mentioned.

2. Rate should be quoted for delivery and onsite support during the Guarantee and Warranty period F.O.R./destination, i.e. National Law University, Odisha, CDA, SEC-13, Cuttack-753015 (Odisha).
3. Supplier/vendor should be able to supply and Install the articles, within 15 days of supply order.
4. Complete quotation with specifications (Make/Model) of the articles rate, quantity, amount etc. should given in the quotation.
5. The bidder must submit ink-signed Original Equipment Manufacturers(OEM's) authorization (in OEM's letter head) from the OEM's of Projector, Amplifier and Speaker along with the bid in the format attached in ANNEXURE – III
6. Price once quoted are final, Inquires regarding rate will not be entertained.
7. There should be no cutting, overwriting etc. in the rates in the quotations. Quotations with overwriting, cutting etc are liable to be rejected.
8. Quantity may vary as per actual requirement at the time of order/Installation.
9. Quotations not complying with the above conditions are liable to be rejected. The authority reserves the right to impose any other condition as deemed necessary in dealing the subject.
10. In view of the wide publicity the details are also available in our website (www.nluo.ac.in), may be seen.
11. Payment will be made after satisfactory completion of supply, testing and receipt of bill in triplicate.
12. Preference will be given to the firm, if Manufacture/ Sole distributor/Channel partner.
13. May feel free to contact on Ph. +91 671 2338005, E-mail: itsupport@nluo.ac.in.
14. The Vice – Chancellor, NLUO, Cuttack reserves to herself/himself the right to accept or reject any or all the quotations either in part or in full without assigning any reason thereof.
15. All disputes including Court Proceedings shall be settled within the Cuttack Jurisdiction only.

Sd/-
Registrar

FORM FOR DETAILED INFORMATION BY BIDDER

Name of Firm/Contractor/Supplier	:
Complete Address for Communication	:
Name of Proprietor/Partner/Managing Director/Director	:
Phone Number	:
Mobile Number	:
E-Mail ID	:
Name and address of Office in/around Cuttack/Bhubaneswar (Enclose address proof)	:
Whether the firm is a registered Firm (Yes/No. Attach Copy of Certificate)	:
PAN Number. (enclose the attested copy of PAN Card)	:
GST Number (enclose the attested copy of GSTN Certificate)	:
Whether the firm has deposited Earnest Money Deposit (EMD).	:
Details of paper cost	÷
Details of EMD	÷
Any other information, if necessary.	:

(Authorized Signature of the Bidder with Seal)

ANNEXURE-II

PRICE - SCHEDULE

Name of the work: "Enquiry of quotation for supply of Miscellaneous at NLUO, Cuttack".

SL NO	ITEM	DESCRIPTION/Make/Model	QTY	Unit Price	Total Price (Inclusive of GST)
1	HDMI Cable	20 mtr. of high quality, V 1.4 or higher (Make: Honeywell)	2		
2	HDMI Cable	15 mtr. of high quality, V 1.4 or higher (Make: Honeywell)	6		
3	HDMI Cable	10 mtr. of high quality, V 2.0 or higher (Make: Honeywell)	6		
4	HDMI Cable	5 mtr. of high quality, V 2.0 or higher (Make: Honeywell)	2		
5	HDMI Cable	1 mtr. of high quality, V 2.0 or higher (Make: Honeywell)	6		
6	HDMI Cable	3 mtr. of high quality, V 2.0 or higher (Make: Honeywell)	4		
7	Projector Screen	8x6, Tripod Type, Make : Liberty/Similar Brand	2		
8	Projector	Epson EB E01	1		
9	Keyboard	USB , Make:HP	5		
10	Mouse	Logitech	10		
11	Projector Remote	Epson EB E01	4		
12	Monitor	Size :27", Make: Dell S2725HSM	5		
13	Pendrive	HP 128 GB Hybrid, Make : HP	6		
14	IP Phone	Grand Stream 2602P	10		
15	Amplifier	120W or higher, Make: Sonodyne with minimum 2 Mic Jack. (Supply installation and commissioning).	1		
16	Lan Cable	Cat-6A , 5 Mtr, D'Link/Digilink or equivalent	20		
17	Lan Cable	Cat-6A , 3 Mtr, D'Link/Digilink or equivalent	20		
18	Lan Cable	Cat-6 , 10 Mtr, D'Link/Digilink or equivalent	5		
19	Screw Driver	Battery Operated, Make Bosch/Skill	1		
20	Screw Driver	Any reputed brand for laptop opening	2		
21	Speaker	20w Wall Mount Speaker for Class room, Make : Sono dyne (Supply installation and commissioning).	4		
22	RJ-45 CLIP	Digilink/D-link	1		
23	Rechargeable Battery	Size : AA, Make :Duracel/ Eveready	4		
24	Battery Charger	For AA and AAA with autocut feature, Make: Duracel/ Eveready	1		

25	CAT 6 Cable	300 m, Networking and Ethernet Roll	1		
26	HP 158A Black Original LaserJet Tank Toner Reload Kit	HP 158A Black Original LaserJet Tank Toner Reload Kit for HP 2606 SDW MFP	52		
27	Cartridge Set - 008 - T06G (Black, Cyan, Magenta and Yellow)	Cartridges for Epson EcoTank L6490 printer	2		
				TOTAL	

Grand Total (in word)

*In case of ambiguity in rate quoted & amount mentioned, lowest among them will only be considered.

No. of Corrections :

No. of Over writings:

NOTE: Bidders are required to quote against each item legibly and arrive at the total cost of work. All pages should be duly signed by the bidder failing which the bid may be rejected.

SIGNATURE OF BIDDER WITH STAMP

MANUFACTURERS' AUTHORIZATION FORM

To,
Registrar (I/C),
National Law University Odisha
SEC-13, CDA,
Cuttack – 753015.

Date:

Dear Sir,

With reference to Bid(Lt. No./Ref. No.):

We _____ who are established
and _____ reputable manufacturers
of _____
(name and descriptions of goods offered) having Corporate office at
_____ (ad
dress of office) do hereby authorize M/s _____
(Name and address of Agent) to submit a bid, and sign the contract with you for the goods
manufactured by us against the above Bid.

We hereby extend our full guarantee / warranty as per the Terms and Conditions of quotation enquiry for the goods and services offered for service by the above firm against this bid.

Yours faithfully,
(Signature, Name & Business address with contact details)