



# **NATIONAL LAW UNIVERSITY ODISHA**

## **APPLICATION FORM FOR THE POST OF PROGRAM ASSISTANT FOR MBA HEALTHCARE MANAGEMENT AND LAW COURSE**

### **PART A : GENERAL INFORMATION AND ACADEMIC BACKGROUND**

1. Name (in Block Letters) :
2. Father's Name :
3. Mother's Name :
4. Date of Birth :
5. Gender :
6. Marital Status :
7. Nationality :
8. Category : SC \_\_ ST \_\_ GEN \_\_ OTHER \_\_
9. Current Designation & Scale of Pay :
10. Address for correspondence (with pin code) :
11. Permanent Address (with pin code) :
12. Contact Number :
13. E-Mail :
14. Academic Qualifications :

| Qualification             | Name of the Degree | Subjects | Name of the University/ Institution | Month & Date of Degree awarded | Percentage of Marks | Division |
|---------------------------|--------------------|----------|-------------------------------------|--------------------------------|---------------------|----------|
| Graduation                |                    |          |                                     |                                |                     |          |
| Post Graduation           |                    |          |                                     |                                |                     |          |
| Other Professional Degree |                    |          |                                     |                                |                     |          |
| Other                     |                    |          |                                     |                                |                     |          |

15. Professional Experience (in reverse chronological order)

| Designation | Name of Employer | Nature of appointment<br>(Regular/ Fixed term/Temporary/Adhoc) | Nature of Duties | Date of |         | Salary with Grade | Reason for leaving |
|-------------|------------------|----------------------------------------------------------------|------------------|---------|---------|-------------------|--------------------|
|             |                  |                                                                |                  | Joining | Leaving |                   |                    |
|             |                  |                                                                |                  |         |         |                   |                    |
|             |                  |                                                                |                  |         |         |                   |                    |
|             |                  |                                                                |                  |         |         |                   |                    |
|             |                  |                                                                |                  |         |         |                   |                    |

16. Fields of Specialization under the Subject/Discipline: \_\_\_\_\_

17. Special contribution, recognition, Achievement or any other relevant information  
(Attach annexure):

18. Computer and Software Knowledge/Skills:

|                                                                                                                                        |  |
|----------------------------------------------------------------------------------------------------------------------------------------|--|
| Computer Knowledge/<br>Skills. Please specify<br>details such as MS word,<br>Power Point, Excel,<br>Access, VB ++ etc. or any<br>other |  |
|----------------------------------------------------------------------------------------------------------------------------------------|--|

|                                                                                                          |  |
|----------------------------------------------------------------------------------------------------------|--|
| Knowledge of Software.<br>Please specify details<br>such as knowledge of<br>SPSS/SAS/"R" or any<br>other |  |
|----------------------------------------------------------------------------------------------------------|--|

## 19. OTHER RELEVANT INFORMATION

Please give details of any other significant contributions not included above.

| Sr. No. | Details (Mention year, value etc., where relevant) |
|---------|----------------------------------------------------|
|         |                                                    |
|         |                                                    |

LIST OF ENCLOSURES: (Please attach, copies of certificates, sanction orders, papers etc. wherever necessary)

|   |  |    |  |
|---|--|----|--|
| 1 |  | 6  |  |
| 2 |  | 7  |  |
| 3 |  | 8  |  |
| 4 |  | 9  |  |
| 5 |  | 10 |  |

## Declaration

I certify that the information provided is correct as per records available with the University

and/or documents enclosed along with the duly filled proforma.

Signature of the Applicant

Place:

Date: