



National Law University Odisha, Cuttack

(established by Act-IV of 2008)

2nd April, 2015

Minutes of the Seventeenth Executive Council Meeting

The meeting of the Seventeenth Executive Council was held on 29th March, 2015 in the Office of the Vice-Chancellor at National Law University Odisha, Cuttack. Following Members were present:

1. Prof. (Dr.) Srikrishna Deva Rao, Vice-Chancellor, National Law University Odisha (in the Chair)
2. Hon'ble Mr. Justice Indrajit Mahanty, Judge, Orissa High Court
3. Prof. (Dr.) Faizan Mustafa, Vice-Chancellor, NALSAR University of Law, Hyderabad
4. Prof. (Dr.) B. Hydervali, Professor of Law, National Law University Odisha
5. Dr. A. Aruna Sreelakshmi, Associate Professor of Law, National Law University Odisha
6. Dr. Dolly Jabbar, Associate Professor of Law & Registrar (I/c), National Law University Odisha

Following Members granted leave of absence by the Council:

1. Hon'ble Mr. Justice V. Gopal Gowda, Judge, Supreme Court of India
2. Shri Surya Prasad Misra, Advocate General of Orissa
3. Prof. (Dr.) Jayadev Pati, Professor of Law, SOA University, Bhubaneswar
4. Mr. Debi Prasad Dhal, Nominee, Bar Council of India
5. Mr. Manas Ranjan Mohapatra, Chairman, Bar Council of Orissa

The Vice-Chancellor appraised the Members about several activities undertaken by the University to strengthen teaching, research and community action. The Members appreciated continuous academic activities.

Sl. No.	Agenda Items	Decision Taken
1	Confirmation of the minutes of the Executive Council Meeting held on 21.06.2014.	Confirmed
2	To report the joining of new Vice-Chancellor Prof. (Dr.) Srikrishna Deva Rao on 27.08.2014.	Noted
3	To report the contract period of Finance Officer (Project) is completed and further orders.	The Council extended the contract of the Finance Officer (Project) from 25 th August, 2014 for a period of three years or till completion of the Project, whichever is later with enhancement of salary of Rs.25,000/- w.e.f. 1st April, 2015.
4	To report the completion of the probation period of faculty	<p>The Council confirmed the probation period of the following faculty members.</p> <ol style="list-style-type: none"> 1. Dr. A Aruna Sreelakshmi, Associate Prof. of Law 2. Dr. Sheela Rai, Associate Prof. of Law 3. Mr. Ramakrishna Das, Asst. Professor of Law 4. Mr. Abhik Majumdar, Asst. Professor of Law 5. Mr. Rajat Solanki, Asst. Professor of Law <p>The Council extended the probation period of Mr. Nachiketa Mittal for one year or till he qualifies UGC NET or award of Ph.D. degree, whichever is earlier.</p>
5	To report the grant of Lien of two teachers	<p>The Council approved lien of the following teachers for one year.</p> <ol style="list-style-type: none"> 1. Dr. Afroz Alam, Assistant Professor of Political Science 2. Mr. M L S Kaarmukilan, Assistant Professor of Law



6	To consider the reservation policy for SC, ST & PWD candidates as per UGC guidelines	The Council authorised the Vice-Chancellor to formulate reservation policy for SC, ST & PWD keeping in mind the State Government Policies in this regard.
7	Reporting Items from Finance Committee	
a	Consideration of supplementary budget for the Financial Year 2013-14	The Council noted and approved the supplementary budget for the financial Year 2013-14 and recommended to be placed before General Council.
b	Consideration of Budget provision for the Year 2015-16	The Council noted the recommendation of Finance Committee and approved the Budget provision for the Financial Year 2015-16 and recommended to be placed before General Council.
c	To report the appointment of Internal & External Auditor for financial year 2012-13 & 2013-14	The Council noted and approved the appointment of Internal & External Auditor for the financial year 2012-13 & 2013-14.
d	Appointment of Internal & External Auditor for financial year 2014-15	The Council noted and approved appointment of M/s B. N. Mishra & Co as Internal Auditor and M/s Brahmananda & Co. as External Auditor of NLUO for financial year 2014-15
e	To consider the Internal Audit Report for the financial year 2013-14	The Council noted and approved the Internal Audit Report for the financial year 2013-14 and recommended to be placed before General Council.
f	To consider the Statutory Audit Report for the financial year 2013-14	The Council noted and approved the Statutory Audit Report for the financial year 2013-14 and recommended to be placed before General Council.
g	Consideration of Gratuity Fund	The Council approved the recommendation of the Finance Committee with regards to Gratuity Fund for NLUO employees.



h	Consideration of Provident Fund	The Council noted and approved the recommendation of the Finance Committee with regards to Employees' Provident Fund for all employees of NLUO.
i	To report of fee structure for U.G, P.G., LL.M & Ph.D.	The Council noted and approved the fee structure of U.G., P.G. & Ph.D Programme as suggested by Finance Committee.
j	Change Salary Account from HDFC Bank to Campus SBI Bank	The Council approved to change the Salary Account from HDFC Bank to Campus SBI Bank w.e.f. April, 2015.
	Reporting Items from Academic Council	
a	Reporting of M.Phil. (One Year) Degree approved by Executive Council	The Council approved the recommendation of the Academic Council to start M.Phil Degree Programme as per UGC Regulation.
b	Reporting of admission of B.A.LL.B., B.B.A.LL.B., LL.M. & Ph.D. in the academic year 2014-15	Noted
c	To report the reduction of fee for internal Ph.D. Candidates of the University	Noted
9	Annual Increment of Teaching & Non-Teaching Staff	The Council approved the proposal of automatic Annual Increment to all teaching and non-teaching staff except those who have any adverse action.
10	Payment of honorarium to the Teaching & Non-Teaching Staff for taking additional responsibilities	The Council approved the payment of honorarium to Mr. Nachiketa Mittal, Assistant Professor of Law of Rs.7000/- per month w.e.f. May, 2014 to March, 2015 and honorarium to Mr. Sandeep Mahapatra, Project Director(I/c) of Rs.5,000/- per month w.e.f. 1st July, 2014.

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11	Revision of Scale & Grade Pay of Group D Staff and Drivers as per the resolution of Govt. of Odisha	The Council approved the recommendations of the Finance Committee to adopt the Government of Odisha Pay Scale for all non-teaching staff of the University and its revision from time to time. The Council approved the revision of scale & Grade Pay of Group D staff w.e.f. <u>01.10.2012</u> , revision of grade pay of Drivers w.e.f. <u>01.01.2013</u> and the Grade Pay of the Stenographer from Rs. 1900/- to Rs. 2400/- w.e.f. the date of the regularisation i.e. 1 st April, 2014.
12	Reporting Financial Position of the Project Work of NLUO Campus and settlement of accounts of claims of agencies	The Council noted the settlement of accounts of claims of agencies.
13	Any other items with the permission of the Chair. a) Reporting of joining of new faculty members on contractual basis.	Noted

The meeting ended with vote of thanks to the Chair and Members.


Dr. Dolly Jabbal