

ESSENTIAL AND DESIRABLE QUALIFICATIONS (EQ & DQ):

Registrar:

Essential Qualifications:

- i.** Master's Degree with at least 55% of the marks or its equivalent grade of "B" in UGC seven point scale in any discipline from a recognized University/ Institute.
- ii.** At least 15 years of experience as Assistant Professor in the AGP of Rs. 7000 and above or with 8 years' of service in the AGP of Rs. 8000 and above including as Associate Professor along with experience in educational administration.

OR

Comparable experience in research establishment and /or other reputed institutions of higher education.

OR

15 years of administrative experience, of which 8 years should be as Deputy Registrar or an equivalent post*.

- iii.** Administrative officers & Judicial officers with comparable qualification, experience & scales can also apply.
- iv.** Experience in computer systems for information processing and retrieval.

Desirable Qualification:

- i.** Ph.D. in any subject from a reputed University.
- ii.** Experience of administrative practices, human resource management, statutory functions and academic activities of universities/ R&D institutions
- iii.** Experience of handling legal matters

Mode of Appointment:

The appointment shall be made either on deputation or by direct recruitment and is a tenure post.

** In pay scale of Deputy Registrar with AGP of 7600*