



# National Law University Odisha

(Established by Odisha Act IV of 2008)

## QUOTATION CALL NOTICE

No. NLUO/Civil/03/19

Dt.04.06.2019

The Registrar(I/c), National Law University Odisha, Cuttack invites sealed item rate quotations up-to 3.00 P.M. on dt.10 /06/2019 for the following work.

### **Name of the Work: Supply of labour and material for maintenance work at NLUO, Cuttack.**

Paper Cost	₹.500.00
EMD	₹.2,500.00
Time of Completion	15 (Fifteen) days from the date of acceptance of the work order/LOI.
Last date & time of receipt of Quotation	10 /06/2019 at 03.00PM
Date & time of opening of Quotation	10 /06/2019 at 03.15PM

Quotation documents containing Eligibility Criteria, Terms and Condition can be obtained from the Office of The Registrar, National Law University Odisha, Cuttack on all working days from 10.00 AM to 04.00 PM by the payment of Paper Cost (Non-refundable) in the shape of Demand Draft from any scheduled Bank in favour of *REGISTRAR, National Law University Odisha* payable at *Cuttack* or can be downloaded from Institute website [www.nluo.ac.in](http://www.nluo.ac.in) up to schedule date and time.

Intending eligible bidders must enclose PRE QUALIFICATION documents i.e. self-attested true copies of original documents (i) GST Registration,(ii) PAN card along- with paper cost(for documents downloaded from website) and EMD to be deposited in the form of Demand Draft from any scheduled Bank in favour of REGISTRAR, NLUO payable at Cuttack in a sealed ENVELOPE and must be super-scribed with Name of the Work: "Supply of labour and material for maintenance work at NLUO, Cuttack." and to be addressed to "The Registrar, National Law University Odisha, Kathajodi Campus, SEC - 13, CDA, Cuttack – 753015". The Sealed quotation should be dropped in the Tender Box kept at *Reception area of Administrative Block* or can be sent through Speed Post/Registered Post only on or before scheduled date & time. The quotation received beyond scheduled date & time because of any reason will not be acceptable at any circumstances. NLUO will not be responsible for any delay. Correction/overwriting must be avoided.

In the absence of Pre Qualification documents duly stamped & signed by the bidder /paper cost/EMD/copy of quotation call notice duly stamped & signed by the bidder in each & every page/contact no. & address of bidder on the envelope/incomplete price bid will be rejected.

The institute reserves the right to reject any/all prospective application at any time without assigning any reason thereof.

For any clarification please contact: Engineer (Civil), National Law University Odisha, Kathajodi Campus, SEC-13,CDA, Cuttack – 753015, Odisha (India),Tel.No. +91 671 2338018 extn 5068. Email: [s.panda@nluo.ac.in](mailto:s.panda@nluo.ac.in)

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## TERMS AND CONDITIONS:

1. **Scope of works:** Details enclosed at schedule as Annexure-I.
2. **Taxes and Duties:** The price to be quoted by the bidder in the schedule must be inclusive of GST & other duties, royalty of whatever nature, other local taxes etc if any, including works contract tax. Nothing extra is payable beyond the contract rate.
3. **Time of completion:** Time is the essence of the contract. The entire scope of work shall be completed within 15 (Fifteen) days from the date of acceptance of the work order/LOI.
4. **Specification:** The execution of work offered must be as per the specifications of the bid document.
5. **Terms of Payment:** The payment shall be made as per actual measurement of work raised through bills within 03(Three) weeks from the date of submission of bill in all respect after successful completion of the work to the satisfaction of Engineer-in-charge. Deduction of taxes at source will be made as applicable from time to time. EMD will be released after 03(Three) months from completion of work (i.e. defect liability period).
6. **Liquidated Damage:** Liquidated damage @ 1% on the value of work lagging behind per week of delay in delivery and completion shall be levied subject to maximum 10(Ten)% of Contract price.
7. **Paying Officer:** The Registrar, NLUO.
8. **Submission of quotation** - All sealed quotations must be dropped in the drop box kept at reception of Administrative Block, NLUO at Cuttack or by Speed /Registered Post on or before the scheduled date & time. The quotations received beyond scheduled date & time will not be acceptable at any circumstances. NLUO will not responsible for any postal delay. The quotation must be addressed to **The Registrar, National Law University Odisha, Kathajodi Campus, SEC - 13, CDA, Cuttack – 753015**, so as to reach within the specified period.
9. **Pollution Control Measures:** Bidder/firm have to follow all rules of Pollution control Board of Orissa and maintain the work sites as per norm/procedure.
10. **Labour License:** The bidder has to abide by the labour rules & regulations as per Govt. of Odisha /Govt. of India from time to time.
11. **Safety Rules:** - Safety rules to be followed strictly while carrying out the whole work. The Institution does not hold responsibility for any untoward situation arises due to violation of rules or negligence.
12. The Bidder shall personally be responsible for the conduct of his staff and in case of any complaint against any staff; Bidder will be under obligation to change the worker as per the decision of the competent authority of NLUO. The bidder shall observe all the laws and will be responsible for any prosecution or liability arising out from breach of any of those laws. NLUO will not hold any responsibility with regard to staff on the role of the bidder whatsoever.
13. **Technician:** Trained & technically qualified technicians to be engaged in the work.
14. It will be the sole responsibility of the Bidder to abide by the provisions of acts as to the workers engaged by him for performance of this contract:
15. Any liability arising on NLUO because of any damage caused by the bidder during work execution shall be deducted from the bills of the Bidder and if the full amount is not recovered then the same shall be recovered from the security deposit of the Bidder. There would be no liabilities towards the workers of the Bidder by NLUO.
16. **Place of work:** The whole work to be carried out in NLUO at Cuttack.
17. **Jurisdiction of the Court:** Dispute/Litigation if any, arising out of this contract shall be deemed to have been entered into at Cuttack under jurisdiction of Odisha High Court, Cuttack.

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ANNEXURE-I

## SCHEDULE

Name of the work: Supply of items for maintenance at NLUO, Cuttack.

-	<u>Description of item</u>	<u>Qty</u>	<u>Unit</u>	<u>Rate</u>	<u>Amount</u>
1	Providing bright finished oxidized mild steel aldrop 250 mm with screws, bolts, nuts and washers complete	10.00	Nos.		
2	Providing bright finished oxidized mild steel handles 150mm with screws, bolts, nuts and washers complete	10.00	Nos.		
3	Providing bright finished oxidized mild steel handles 75 mm with screws, bolts, nuts and washers complete	50.00	Nos.		
4	Providing bright finished oxidized mild steel tower bolt (barrel type) 150x10 mm with screws, bolts, nuts and washers complete	20.00	Nos.		
5	Providing float clear glass of nominal thickness 5mm	5.00	Sqm.		
6	Providing bright finished oxidized mild steel hanging type floor door stopper with twin rubber(soft rubber) & stopper screws, bolts, nuts and washers complete	100.00	Nos.		
7	Providing & fixing of mirror with screws, studs etc complete along with protective PVC base plate(2'x3')	50.00	Nos.		
8	wooden bottom (3" x2")	100.00	Rmt		
9	6 mm commercial ply	5.00	Sqm.		
10	Sun mica decorative /plain type	20.00	Sqm.		
11	18 mm Commercial ply	10.00	Sqm.		
12	STAINLESS STEEL SCREW UPTO 25 MM(packet of 100 pcs)	5.00	Nos.		
13	NAIL upto 1 & 1/2"(packet of 100 pcs)	5.00	Nos.		
14	bright finished steel butt HINGES 75MM	100.00	Nos.		
15	bright finished steel butt HINGES 100MM	10.00	Nos.		
16	bright finished steel butt HINGS 125MM	10.00	Nos.		
17	Glue for wood/sunmica/ply wood fixing 100 gm/FEVICOL	5.00	Nos.		
18	PVC Connection pipe 2.00'	25.00	Nos.		
19	PVC Connection pipe 3.50'	25.00	Nos.		



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20	Flexible (coil shaped) PVC waste pipe for sink and wash basin 32 x25 x320(water tec/supreme)	30.00	Nos.		
21	Metal grating 100 mm dia.	30.00	Nos.		
22	CP Towel rail (600 mm)	5.00	Nos.		
23	PVC Jet Spray/health faucet( with out pipe & with stand) (watertec/supreme)	30.00	Nos.		
24	Teflon Tape(Mseal/holdtite-PTFE thread seal tape 8 mtr)	5.00	Nos.		
25	Availing highly skilled manpower for masonry work/ plumbing/ carpentry for a shift of 8 hours duty.	25.00	Nos.		
26	Availing unskilled manpower for masonry work/plumbing / carpentry for a shift of 8 hours duty.	50.00	Nos.		
27	Providing & fixing of colour coated aluminium sliding/fix windows with glass panels with all tools & tackles complete.	10.00	Sqm.		
28	Nova pan board(8' x 4')	7.00	Nos.		
29	PVC wall plug(1& 1/2")packet of 50 nos.	2.00	Nos.		
30	Powder coated/ bright Steel socket or clamp holder for curtain rod ( in pair)	50.00	Pair		
31	Allignment,servicing,oiling for smooth function of glass doors installed with floor & top springs and Godrej locks.The scope includes both for springs and locks and their allignment etc all complete	50.00	Nos.		
32	Supplying Black Japan paint	5.00	ltr		
33	Applying priming coat : With ready mixed pink/grey primer of approved brand and manufacture on resinous wood and plywood	20.00	One Sq.M.		
34	Painting with synthetic enamel paint of approved brand and manufacture to give an even shade :	20.00	One Sq.M		
		<b>Total =</b>			

Total (in Figure).....

\*In case of ambiguity in rate quoted & amount mentioned against, lowest among them will only be considered.

No. of Corrections :

No. of Over writings:

SIGNATURE OF CONTRACTOR WITH STAMP