



National Law University Odisha

(Established by Odisha Act IV of 2008)

SHORT TENDER CALL NOTICE

No. NLUO/Civil/19065/23

Dt.17.07.2023

The Registrar, National Law University Odisha, Cuttack invites sealed Tender for the following work.

Name of the Work: Supply & Execution of works at NLUO, Cuttack.

Paper Cost	₹.1500.00
EMD	₹.15,000.00/-
Time of Completion	30 (Thirty) days from the date of receipt/acceptance of the order
Last date & time of receipt of Bid	27.07.2023 at 11.00 AM
Date & time of opening of Bid	27.07.2023 at 11.15 AM

Bid documents containing Eligibility Criteria, Terms and Condition can be obtained from the Office of The Registrar, National Law University Odisha, Cuttack on all working days from 10.00 AM to 04.00 PM by the payment of Paper Cost (Non-refundable) in the shape of Demand Draft from any scheduled Bank in favour of *REGISTRAR, National Law University Odisha* payable at *Cuttack* or can be downloaded from Institute website www.nluo.ac.in up to schedule date and time.

Intending eligible bidders must enclose PRE QALIFICATION documents i.e. self-attested true copies of original documents, (i) GST Registration copy,(ii) copy of PAN,(iii) similar experience of work (if any) , (iv) Certificate of dealership / distributorship (if possessed for any of the items) along- with paper cost(for documents downloaded from website) & EMD from any scheduled Bank in favour of REGISTRAR, NLUO payable at Cuttack,(v) duely filled Annexure –II,(vi) copy of bid documents duly stamped & signed by the bidder in each & every page, in a sealed envelope marked as “PART-A” and the Annexure-I is to be placed in a sealed envelope marked as “PART-B”. Envelope marked as PART “A” & “B” shall be put in another envelope of adequate size marked “PART-C” which shall be properly sealed. This envelope, which shall be, endorsed on the outside face must be super-scribed with Name of the Work: “**Supply & Execution of works at NLUO, Cuttack.**” and to be addressed to “The Registrar, National Law University Odisha, Kathajodi Campus, SEC - 13, CDA, Cuttack – 753015”.Only the bidders, whose envelope marked as PART-A will be found in order in respect to paper cost &/ EMD &/ the required documents will be eligible for opening of envelope marked as “PART-B”.

In case the last date of receipt/opening of bid is declared as holiday, the last date of receipt/opening of bid is to be treated as next working day and time remains unchanged for receipt/opening of bid.

The Sealed tender should be dropped in the drop box kept at *Reception area of Administrative Block* or can be sent through Speed /Registered Post only on or before scheduled date & time. The document received beyond scheduled date & time because of any reason will not be acceptable at any circumstances. NLUO will not be responsible for any delay. Correction/overwriting must be avoided.

In the absence of Pre Qualification documents duly stamped & signed by the bidder /paper cost/EMD/copy of bid documents duly stamped & signed by the bidder in each & every page/contact no. & address of bidder on the envelope marked PART-C /incomplete price bid will be rejected.

The institute reserves the right to reject any/all prospective application at any time without assigning any reason thereof.

For any clarification please contact: Shri Sabyasachie Panda, Assistant Engineer (Civil), National Law University Odisha, Kathajodi Campus, SEC-13,CDA, Cuttack – 753015, Odisha (India),
Tel.No. +91 671 2338018 extn 5068. Email: s.panda@nluo.ac.in

Sd/-
Registrar,NLUO



TERMS AND CONDITIONS:

1. **Scope of works:** Details enclosed at schedule as Annexure-I.
2. **Taxes and Duties:** The price to be quoted by the bidder in the schedule must be inclusive of all taxes, & other duties, royalty of whatever nature; other local taxes etc if any and F.O.R. destination at NLUO including transport, labour charges etc. all complete except GST. Nothing extra is payable beyond the contract rate except GST as applicable.
3. **Time of completion:** Time is the essence of the contract. The contract is to commence from the date of award of contract to the agency unless it is curtailed or terminated by this university owing to deficiency of service or supply of sub-standard quality of material. The contract may be extended on the same terms and condition or with some addition/deletion/modification and on satisfactory performance, with mutual consent.
4. Bids must be valid for 90(Ninety) days from the date of opening. Bidders are requested to ascertain the scope of work by visiting NLUO campus & satisfy them self before quoting the rates.
5. The quantity required may vary as per the requirement of the University.
6. The agency shall not be allowed to transfer, assign pledge or sub-contract its rights and liabilities under this contract to any company/firm/agency without the prior written consent of this University.
7. The University reserves the right to terminate the contract during initial period also after giving a week's notice to the agency.
8. The rates quoted shall remain same/firm during the contract period and no request for any increase in the rates shall be entertained.
9. In the event of failure to accept the offer of contract by the successful bidder for whatsoever reason(s), Earnest Money Deposit submitted by the agency shall be forfeited. EMD of the unsuccessful bidders will be returned in due course of time.
10. The University shall not be responsible for any financial loss or other injury to any person deployed by the contracting firm in the course of their performing the duties to this University in connection with purchase/execution. The payment will generally be released within 02 weeks after satisfactory completion of contract along with submission of bill.
11. **Condition of goods &/ service:** The bidder shall supply &/ install the items in good condition without any defect whatsoever to the satisfaction of the university official(s)(after approval of the sample item/s). Any deviation in the specifications from the accepted terms is liable to be rejected and the agency needs to replace the rejected goods/service free of cost in the specified form to the satisfaction of the University.
12. **Bid Evaluation Criterion** - All terms & conditions stipulated in the tender document shall be considered for selection of firm(s). However, L-1 firm(s) will be decided on the basis of the lowest procurement value of the item for which the rate have been quoted. It is mandatory for all the participating bidders to quote their rates for all of the items as per specifications indicated at the price bid at Annexure-I failing which the bids shall be considered as non-responsive.
13. University may adopt its own criteria in finalising bid for one bidder or more.
14. **Warranty:** The goods/service supplied shall be free from all defects and shall be of the good quality. Any defect arises to the goods under warranty (if any)/ during supply, shall be replaced free of cost by the bidder. Further, the University shall have the right to recover the cost of inconvenience caused to the University for Failure to provide uninterrupted service of the supplied goods/service during the contract period.
15. **Specification:** The supply of items offered must be as per the specifications of the bid document.



16. **Terms of Payment:** The payment shall be made as per actual supply/execution raised through bill after successful completion of assigned order to the satisfaction of Officer-in-charge. Deduction of taxes at source will be made as applicable from time to time. EMD will be released after 03(Three) month from completion (i.e. closure of contract).
17. **Liquidated Damage:** Liquidated damage @ 1% on the value of contract lagging behind per week of delay in delivery and completion shall be levied subject to maximum 10(Ten) % of Contract price.
18. If required, any item/items other than the quoted items, the vendor will submit rate for the same in writing and after obtaining approval of the competent authority in writing the item(s)/service will be supplied as per the approved sample/fresh issued order.
19. **Place of work:** The whole supply/work to be executed out in NLUO campus at Cuttack.
20. **Settlement of Disputes:** In the event of any dispute or differences between the National Law University Odisha and the bidder, arising out of non-supply/execution of goods/service, not found as per specifications or any other cause whatsoever relating to the work or purchase order, before or after the supply/execution has/have been executed, shall be referred to the Vice-Chancellor, National Law University Odisha, Cuttack who may decide the matter himself or may appoint Arbitrator under the Arbitration and Conciliation Act, 1996. The decision of the Arbitrator shall be final and binding on both the parties. All disputes shall be subject to jurisdiction of courts at Orissa only.

Sd/-
Registrar(I/c)
NLUO



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FORM FOR DETAILED INFORMATION BY BIDDER

Annexure -II

Name of Firm/Contractor/Supplier	:
Complete Address for Communication	:
Name of Proprietor/Partner/Managing Director/Director	:
Contact Number	:
E-Mail ID	:
Whether the firm is a registered Firm(Yes/No. Attach Copy of Certificate)	:
PAN Number(Attach Copy of Certificate)	:
GST Number (Attach Copy of Certificate)	:
Details of paper cost	:
Details of EMD	:
<u>BANK DETAILS</u>	
Name of the Bank	÷
Name of the branch	÷
Account Type	÷
Account Number	÷
Account Holder Name	÷
IFSC code	:
Any other information, if necessary.	:

(Authorized Signature of the Bidder with Seal)



SCHEDULE

Name of the work: Supply & Execution of works at NLUO, Cuttack.

Sl.No.	Description of Items	Unit	Qty.	Rate(₹.)	Amount(₹.)
1	Providing PVC health faucet with out connection pipe(watertec /Parryware/hindware)	No.	50		
2	Providing CP brass Wall Mixer with Provision For Overhead Shower with Bend Pipe On Upper Side, Connecting Legs & Wall Flanges(Jaquar – Continental series)	No.	04		
3	Teflon tape	No.	20		
4	Providing CPVC connection pipe – 4 ft (watertec or equivalent)	No.	50		
5	Providing CPVC waste pipe (watertec or equivalent)	No.	50		
6	Providing wall mounted bright finished steel soap case	No.	50		
7	Providing wall mounted bright finished steel towel rod -2' long	No.	50		
8	Providing bright finished 100mm dia steel floor trap jali	No.	30		
9	Providing PVC toilet seat cover-white(watertec or equivalent)	No.	50		
10	White cement(pack of 1kg)	No.	04		
11	Medium size screw driver for + & - screw	No.	04		
12	Sturdy steel combination plier	No.	01		
13	Providing bright finished oxidized mild steel aldop 250 mm with screws, bolts, nuts and washers complete	No.	20		
14	Providing bright finished oxidized mild steel towerbolt 150 mm	No.	60		
15	Providing bright finished oxidized mild steel door stopper with soft rubber grip	No.	100		
16	Providing bright finished oxidized mild steel handle 150 mm	No.	60		
17	Providing bright finished oxidized mild steel handle 75 mm	No.	40		
18	Providing PVC wall plug(1& 1/2")packet of 100 nos.	No.	04		
19	Providing wooden counter bita 3/4" width	Rft	400		
20	Hajara mukhi nail 1/2" size of 500gm packet	No.	01		
21	Providing Powder coated/ bright Steel socket or clamp holder for curtain rod (in pair)	pair	40		
22	Providing SS pipe of dia 3/4" to be used as curtain rod	Rft	600		
23	Fevicol pack of 500 gm	No.	04		
24	Plywood-19 mm of size 7' x 3'	No.	50		
25	Providing STAINLESS STEEL SCREW 1.5"(packet of 100 pcs)	No.	08		
26	Iron nail 1" size of 500gm packet	No.	01		



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27	Providing STAINLESS STEEL SCREW 1/2"(packet of 100 pcs)	No.	08		
28	Providing STAINLESS STEEL SCREW 3/4"(packet of 100 pcs)	No.	12		
29	Magnet for book shelf	No.	70		
30	Nova pan board of size 6' x 4'	No.	10		
31	Cutter blade for plywood cutting(Bosch)	No.	03		
32	Wooden Drill beat of size 1/2" (pack of 06 nos)	No.	01		
33	Availing highly skilled manpower for plumbing works on daily wage basis	Each	15		
34	Availing semi-skilled manpower for plumbing works on daily wage basis	Each	10		
35	Providing & fixing of 19 mm plywood as door/shelf/frame/cover etc. as per requirement for repair of bookshelf/cupboards including tools, plant, material labour etc. all complete/as directed.	Sqft.	380		
36	Providing & fixing of 3" full/cut hinges as per requirement for repair of bookshelf/cupboards including tools, plant, material labour etc. all complete/as directed.	Each	164		
37	Providing & fixing of draw channel in pair/set as per requirement for repair/fixing for new/existing drawer including tools, plant, material labour etc. all complete/as directed.	Each	160		
38	Providing & fixing of metal drawer ring type handle as per requirement including tools, plant, material labour etc. all complete/as directed.	Each	80		
39	Providing & fixing of 6 mm clear float glass as per requirement for repair of cupboards including tools, plant, material labour etc. all complete/as directed.	Sqft	84		
40	Making & fixing of drawer made of 19 mm plywood of size - 4" both side wall,5" front side wall,1'3" width & 1'6" depth as per requirement for repair of bookshelf/cupboards including tools, plant, material labour etc. all complete/as directed.	Each	80		
41	Providing & fixing of bright finished oxidized mild steel 5" metal altrap as per requirement for repair of book-shelf/cupboards including tools, plant, material labour etc. all complete/as directed.	Each	40		
42	Providing & fixing of magnet for as per requirement for repair of bookshelf/cupboards including tools, plant, material labour etc. all complete/as directed.	Each	40		



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43	Providing & fixing of approved shade of sun mica as per requirement for repair of bookshelf/cupboards by pasting with glue, abrow tape, necessary nail etc including tools, plant, material labour etc. all complete/as directed.	Sft	380		
44	Providing & fixing bright finished oxidized mild steel - 6" metal handle(in pair) as per requirement for repair of book-shelf/cupboards including tools, plant, material labour etc. all complete/as directed.	Each	34		
45	Supplying & applying of enamel paint of desired shade as per requirement for repair work on wooden/plywood surface including tools, plant, material labour etc. all complete/as directed.	Sqft	15600		
46	Cleaning the surface of sun mica with appropriate chemical agents for removal of existing write-ups, paintings etc to give a decent appearance including tools, plant, material labour etc. all complete/as directed.	Sqft	4500		
47	Making necessary repair work by removing/repairing/replacing damaged parts/ portion /area, enamel painting with priming coat as per requirement along with oiling etc to the existing collapsible grill gates for smooth operation , including tools, plant, material labour etc. all complete/as per requirement.	sqft	500		
48	Providing & fixing of granite with required adhesive & moulding both side edges in door bands to avoid water entry inside rooms including tools, plant, material labour etc. all complete/as per requirement.	sqft	620		
49	Providing and fixing flush door shutters conforming to, core of block board construction with frame of 1st class hard wood and well matched teak 3 ply veneering with vertical grains or cross bands and face veneers on both faces of shutters,30 mm thick including ISI marked Stainless Steel butt hinges with necessary screws including tools, plant, material labour etc. all complete/as per requirement.	sqft	80		
50	Providing sal wood work in frames of doors, windows, clerestory windows and other frames, wrought framed and fixed in position with hold fast lugs or with dash fasteners of required dia & length with black japan painted in the outer surface(flushed with inside wall) of the frame including tools, plant, material labour etc. all complete/as per requirement.	Cuft	10		



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51	Providing and fixing of marble urinal partition by removing the existing damaged partition including tools, plant, material labour etc. all complete/as per requirement.	sft	24		
52	Providing and fixing washbasin (parryware-Aquarius over counter wash basin) with drain spout, waste pipe, connection pipe by removing the existing damaged wash basin including tools, plant, material labour etc. all complete/as per requirement.	Nos.	6		
53	Providing & fixing of PVC jet spray with connection pipe(watertec /Parryware/hindware or equivalent)	Each	5		
54	Providing & fixing of CPVC waste pipe(Parryware/hindware/watertec or equivalent)	Each	10		
55	Providing & fixing of pvc flushing system set(Parryware/hindware /watertec or equivalent)	Each	3		
56	Providing & fixing of CP brass pillar cock (jaquar - continental series)	Each	2		
57	Availing highly skilled manpower for plumbing/masonry work for a shift of 8 hours duty.	Each	15		
58	Availing semi-skilled manpower for plumbing/masonry work for a shift of 8 hours duty.	Each	15		
59	Supply of white cement of 01 kg pack	Each	10		
60	Supply of Portland cement of 50 kg pack	Each	02		
61	Making necessary adjustments to floor spring, patch fitting to the frameless toughen glass doors for obstacle free movement including tools, plant, labour etc. all complete/as per requirement.	Each	12		
		Grand Total =			

Grand Total (in word).....

*In case of ambiguity in rate quoted & amount mentioned, lowest among them will only be considered.

No. of Corrections :.....

No. of Over writings:.....

NOTE:-Bidders are required to quote against each item legibly and arrive at the total cost of work. All pages should be duly signed by the bidder failing which the bid may be rejected.

SIGNATURE OF BIDDER WITH STAMP