



सत्ये स्थितो धर्मः

National Law University Odisha

(established by Odisha Act IV of 2008)

56

Dr. Dolly Jabbar
Registrar (I/C),

Lt No: NLUO/ACAD/ 9841 /16

Dated: 02 / 09 /2016

Sub: Enquiry of quotation for supply and demonstration of Professional video Camcorder and accessories

Dear Supplier,

Sealed quotations are invited for supply of the articles, detailed in the Table-A below. Quotation must be submitted in tabular format as in Table-A. Quotations in company's pad will also be acceptable. The quotations should reach this office by not later than **12.30 hrs.** on **08./09./2016**. Sealed quotations submitted by the vendors will be opened on **08.../09.../2016** at 14:00 hrs. The envelope containing the quotation shall be superscribed as "Quotation for supply and demonstration of Professional video Camcorder" and quotation received without this superscription will have the risk of not being considered. Quotations received after the specified time and date will not be considered.

Sl. No.	Item Description	Make and Model	Unit Price	Qty	Total Price	VAT/Service Tax	Total
01	Professional video Camcorder <i>Detail specification as per attached datasheet (ANNEXURE - 1).</i> Preferred Make: Sony/ Canon/ Panasonic			1			
02	Memory Card 64GB, High Speed (260R, 100W) Preferred Make: Sony/ SanDisk			2			
03	Card Reader Preferred Make: SanDisk (shall support multiple card types)			1			
04	Compatible battery for supplied camera Preferred Make: Sony/ Envie/ Digitek			2			
05	Compatible battery charger for supplied camera Preferred Make: Sony/ Envie/ Digitek			1			
06	Compatible Camera Carry Case for supplied camera Preferred Make: Sony/ Griffin / Big Stop / Royal			1			

07	Compatible UV filter for supplied camera Preferred Make: Sony/ Griffin e/ Digitek			1			
08	Compatible tripod stand for supplied camera Preferred Make: Sony/ Griffin e/ Digitek			1			
Grand Total							
Amount Payable: (In words)							In digits

Table-A**THE QUOTATIONS SHOULD SATISFY THE FOLLOWING TERMS AND CONDITIONS:**

1. The rate quoted should be valid till 45 days. If the rate is valid for any specific period the same may be mentioned.
2. Rate should be quoted for delivery F.O.R./destination, i.e. National Law University, Odisha, CDA, SEC-13, Cuttack-753015 (Odisha).
3. Supplier/vendor should be able to supply and Install the articles in Table-A, within 7 working days of supply order.
4. Complete quotation with specifications (Make/Model) of the articles rate, quantity, amount etc. should given in the quotation.
5.
 - a) If taxes, duties or any other charges over and above the rate quoted are payable by the purchaser actual/percentage of such taxes duties of charge should be separately and clearly indicated.
 - b) Sales Tax Registration no. and date, Income tax account number shall be quoted.
6. Price once quoted are final, Inquires regarding rate will not be entertained.
7. There should be no cutting, overwriting etc. in the rates in the quotations. Quotations with overwriting, cutting etc are liable to be rejected.
8. Comprehensive Original Equipment Manufacturers(OEM's) onsite after sales warranty and support shall be applicable to the video Camcorder for a period of one years from the date of acceptance and in the accessories as per the respective OEM's warranty.
9. The bidder has to submit ink-signed Original Equipment Manufacturers(OEM's) authorization (in OEM's letter head) along with the bid in the format attached in ANNEXURE - 2, with a commitment from OEM to provide after sales warranty and support.
10. In case the partner failed to resolve the technical issue of the video Camcorder, OEM should be responsible and resolve the issue.
11. OEM shall have Service centre is in Cuttack or Bhubaneswar.
12. Compliance chart should be clearly attached along with the bid. Supply the Technical datasheet also. Compliance chart must match with the Technical Datasheet.
13. Quantity may vary as per actual requirement at the time of order/Installation.
14. Quotations not complying with the above conditions are liable to be rejected. The authority reserves the right to impose any other condition as deemed necessary in dealing the subject.
15. In view of the wide publicity the details are also available in our website (www.nluo.ac.in), may be seen.

16. Payment will be made by cheque after satisfactory completion of supply, testing and receipt of bill in triplicate.
17. Preference will be given to the firm, if Manufacture/ Sole distributor/Channel partner and must have an registered office at Cuttack / Bhubaneswar.
18. May feel free to contact on Ph. +91 671 2338005, E-mail: itsupport@nluo.ac.in.
19. The Vice – Chancellor, NLUO, Cuttack reserves to himself the right to accept or reject any or all the quotations either in part or in full without assigning any reason thereof.
20. All disputes including Count Proceedings shall be settled within the Cuttack Jurisdiction only.

Registrar (I/C)

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National Law University, Odisha