



National Law University Odisha

(Established by Odisha Act IV of 2008)

QUOTATION CALL NOTICE

No.NLUO/Civil/05/19

Dt.04/06/2019

The Registrar(I/c), National Law University Odisha, Cuttack invites sealed item rate quotations up-to 11.00 AM. on dt.13 /06/2019 for the following work.

Name of the Work: Providing & Fixing of WPC doors at NLUO, Cuttack.

Paper Cost	₹.1500.00
EMD	₹.20,000.00
Time of Completion	21 (Twenty One) days from the date of acceptance of the work order/LOI.
Last date & time of receipt of Quotation	13 .06.2019 at 11.00 AM
Date & time of opening of Quotation	13 .06.2019 at 11.15 AM

Quotation documents containing Eligibility Criteria, Terms and Condition can be obtained from the Office of The Registrar, National Law University Odisha, Cuttack on all working days from 10.00 AM to 04.00 PM by the payment of Paper Cost (Non-refundable) in the shape of Demand Draft from any scheduled Bank in favour of *REGISTRAR, National Law University Odisha* payable at *Cuttack* or can be downloaded from Institute website www.nluo.ac.in up to schedule date and time.

Intending eligible bidders must enclose PRE QUALIFICATION documents i.e. self-attested true copies of original documents, (i) GST Registration,(ii) PAN,(iii) enlistment certificate for civil works by State PWD/CPWD/MES/Railway,(iv) labour licence,(v) similar experience of P&F of bathroom doors as a major work along- with paper cost(for documents downloaded from website) & EMD from any scheduled Bank in favour of REGISTRAR, NLUO payable at Cuttack in a sealed ENVELOPE and must be super-scribed with Name of the Work: "Providing & Fixing of WPC doors at NLUO, Cuttack" and to be addressed to "The Registrar, National Law University Odisha, Kathajodi Campus, SEC - 13, CDA, Cuttack – 753015". The Sealed quotation should be dropped at bid box kept at *Reception area of Administrative Block* or can be sent through Speed Post/Registered Post on or before scheduled date & time. The quotation received beyond scheduled date & time because of any reason will not be acceptable at any circumstances. NLUO will not be responsible for any delay. Correction/overwriting must be avoided.

In the absence of Pre Qualification documents duly stamped & signed by the bidder /paper cost/EMD/copy of quotation call notice duly stamped & signed by the bidder in each & every page/contact no. & address of bidder on the envelope/incomplete price bid will be rejected.

The institute reserves the right to reject any/all prospective application at any time without assigning any reason thereof.

For any clarification please contact: Engineer (Civil), National Law University Odisha, Kathajodi Campus, SEC-13,CDA, Cuttack – 753015, Odisha (India),Tel.No. +91 671 2338018 extn 5068. Email: s.panda@nluo.ac.in

Sd/-
Registrar(I/c)
NLUO



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TERMS AND CONDITIONS:

1. **Scope of works:** Details enclosed at schedule as Annexure-I.
2. **Taxes and Duties:** The price to be quoted by the bidder in the schedule must be inclusive of GST & other duties, royalty of whatever nature, other local taxes etc if any, including works contract tax. Nothing extra is payable beyond the contract rate.
3. **Time of completion:** Time is the essence of the contract. The entire scope of work shall be completed within 21 (Twenty One) days from the date of acceptance of the work order/LOI.
4. **Specification:** The execution of work offered must be as per the specifications of the bid document.
5. **Terms of Payment:** The payment shall be made as per actual measurement of work raised through bills within 03(Three) weeks from the date of submission of bill in all respect after successful completion of the work to the satisfaction of Engineer-in-charge. Deduction of taxes at source will be made as applicable from time to time. 5% Security deposit will be with held for a period of 01(One) year as Defect Liability Period including EMD.
6. **Liquidated Damage:** Liquidated damage @ 1% on the value of work lagging behind per week of delay in delivery and completion shall be levied subject to maximum 10(Ten)% of Contract price.
7. **Submission of quotation** - All sealed quotations must be dropped in the drop box kept at reception of Administrative Block, NLUO at Cuttack or by Speed /Registered Post on or before the scheduled date & time. The quotations received beyond scheduled date & time will not be acceptable at any circumstances. NLUO will not responsible for any postal delay. The quotation must be addressed to **The Registrar, National Law University Odisha, Kathajodi Campus, SEC - 13, CDA, Cuttack – 753015**, so as to reach within the specified period.
8. **Pollution Control Measures:** Bidder/firm have to follow all rules of Pollution control Board of Orissa and maintain the work sites as per norm/procedure.
9. **Labour License:** The bidder has to abide by the labour rules & regulations as per Govt. of Odisha /Govt. of India from time to time.
10. **Safety Rules:** - Safety rules to be followed strictly while carrying out the whole work. The Institution does not hold responsibility for any untoward situation arises due to violation of rules or negligence.
11. The Bidder shall personally be responsible for the conduct of his staff and in case of any complaint against any staff; Bidder will be under obligation to change the worker as per the decision of the competent authority of NLUO. The bidder shall observe all the laws and will be responsible for any prosecution or liability arising out from breach of any of those laws. NLUO will not hold any responsibility with regard to staff on the role of the bidder whatsoever.
12. **Technician:** Trained & technically qualified technicians to be engaged in the work.
13. It will be the sole responsibility of the Bidder to abide by the provisions of acts as to the workers engaged by him for performance of this contract:
14. Any liability arising on NLUO because of any damage caused by the bidder during work execution shall be deducted from the bills of the Bidder and if the full amount is not recovered then the same shall be recovered from the security deposit of the Bidder. There would be no liabilities towards the workers of the Bidder by NLUO.
15. **Place of work:** The whole work to be carried out in NLUO at Cuttack.
16. **Jurisdiction of the Court:** Dispute/Litigation if any, arising out of this contract shall be deemed to have been entered into at Cuttack under jurisdiction of Odisha High Court, Cuttack.

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ANNEXURE-I

SCHEDULE

Name of the work: Providing & Fixing of WPC doors at NLUO, Cuttack.

<u>Sl .</u>	<u>Description</u>	<u>Qty</u>	<u>Rate</u>	<u>Unit</u>	<u>Amount</u>
1	Supplying and fixing of 100mm X 50mm Wood Plastic Composite materials water resistance, fire resistance and termite resistance door frame fixed to the wall 6 nos of stainless steel fastners all complete as per direction of Engineer-in-charge.	730.00		One Running Metre	
2	Supplying and fixing of 30mm thick Wood Plastic Composite, water resistance, fire resistance and termite resistance door shutters surface finished ducco paint all complete with hinges, latches etc. As required as per direction of Engineer-in-charge including dismantle of existing doors&/ door frames .The dismantled items must be deposited to NLUO	200.00		One Square Metre	
				TOTAL =	

Grand Total (in word).....

*In case of ambiguity in rate quoted & amount mentioned, lowest among them will only be considered.

No. of Corrections :

No. of Over writings:

NOTEBidders are required to quote against each item legibly and arrive at the total cost of work. All pages should be duly signed by the bidder failing which the bid may be rejected.

SIGNATURE OF BIDDER
WITH STAMP