



सत्ये स्थितो धर्मः

National Law University Odisha

(established by Odisha Act IV of 2008)

Prof. (Dr.) Rangin Pallav Tripathy
Registrar

No.:NLVO/00/ 620/23

Date:11-10-2023

OFFICE ORDER

A pressing need to streamline the grievance redressal mechanism in the University has been felt. This order is in substitution of the office order dated 26-05-2023 which was issued to streamline the grievance redressal mechanism in the university.

Students aggrieved with any decision of any of the student committees, University Academic Committees, University Administrative Committees or University Departments (other than the office of the Vice-Chancellor and the office of the Registrar) can seek redressal of their grievances through the following escalation chart;

Concerned Committee/Office	1st Point of Resolution	First Appellate Authority	Second Appellate Authority	Final Appellate Authority
Student Committees	Faculty Advisor to the Student Committee	Director, Student Welfare	Registrar	Vice-Chancellor
Proctorial Board	Proctor	Registrar	NA	Vice-Chancellor
Academic Coordination Committee	Dean (Academics)	Registrar	NA	Vice-Chancellor
Examination Committee	Controller of Examinations	Registrar	NA	Vice-Chancellor
RIC	Dean (RIC)	Registrar	NA	Vice-Chancellor
Hostel Committee	Chief Warden	Director, Student Welfare	Registrar	Vice-Chancellor
Library Committee	Chairperson, Library Committee	Director, Student Welfare	Registrar	Vice-Chancellor
ICT Department	System Administrator	Director, Student Welfare	Registrar	Vice-Chancellor
Anti-Discrimination (SC and ST) Committee	NA	Registrar	NA	Vice-Chancellor
Minority Cell	NA	Registrar	NA	Vice-Chancellor
Anti-Discrimination (North East) Committee	NA	Registrar	NA	Vice-Chancellor

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In relation to the Internal Complaints Committee, provisions of NLUO POSH Regulations shall be applicable.

In relation to decisions on unfair means by the Examination Committee, NLUO's Examination Rules will be applicable.

Respective committees and departments may formulate their own policy in consultation with the undersigned regarding an escalation chart within the Committees.

It has been observed that at present, many grievances are raised through emails and resolved through emails or separate orders. This leads to considerable difficulty in maintenance of records and also in tracking of redressal status. Director, Student Welfare shall issue guidelines at the earliest regarding the mechanism of registering grievances and for maintenance of records to ensure that the grievance redressal mechanism functions smoothly.



(Registrar)

Registrar
National Law University, Odisha

- C.C. To:
- 1) Office of the Vice-Chancellor for kind information
 - 2) All Students
 - 3) All Staff